

## HIV Testing Progress Note

**CLIENT/ID:**

**Date:**

**Counselor's Initials:**

*An HIV Testing Progress Note is to be filled out immediately following the testing session. Please use the questions and statements listed below each section as a guide to what information needs to be included in order to ensure that this note is a complete explanation of the information shared during the session.*

**Notes must include a detailed description of the following:**

- Reason for client's visit
- Client's knowledge of HIV (what needed to be clarified)
- Client's identified risks
- Risk reduction discussion
- Testing discussion
- Discussion of referral recommendations
- Discussion of contact elicitation (for positives) including:
  - # of partners
  - # of contacts elicited
  - how contacts will be notified of exposure
    - NAP referral
    - Client brings partner in to CTS
      - What happens if partner does not show
      - What are the plans for follow-up