RWJ Testing Update

Administrative/Program Logistics
Test Logs

• RWJ test logs due the 10\textsuperscript{th} of the month
• May also be sent as they are completed
• Please make sure logs are complete
  • Site Number, Contact Information, shipment number
  • Test information complete: Pos, Neg, Temperature, Start Time, End Time, Operator Initials
  • If doing second test for another site indicate second test and site number of first site

• Fax to 732-235-9012 or 732-743-3632
SUPPLIES

• SUPPLY ORDERS For ALL Sites are based on average monthly test volume (basically a Standing Order)
• SUPPLY ORDERS For ALL Sites Not Under the RWJ License
  – Will be filled based on average testing volume
  – Will be delivered the last two weeks of the month
  – If anything is need above the normal or if you need to decrease your order let us know prior to the 15th of the month.
  – We pay for each delivery so please help us be cost efficient
• Call Lisa May at 732-743-3624 or Karen Williams at 732-743-3630 for any additional items or special situations requiring additional supplies. All orders must be approved by management before delivery
Forms/Protocols

• Current NJ Positive Tracking form- In Packet
  • Use form included in packet (available on NJ HIV.org)
  • Must be sent in as completed to RWJ
  • Fax to 732-235-9012 or 732-743-3632
  • Do NOT Fax Evaluation WEB Forms to RWJ. We can only accept de-identified information
Discordant work up/ procedure:

- If second rapid or confirmatory does not match first rapid the result is discordant
- Draw blood for work up:
  - Two white top tubes (must be spun down and frozen)
    - No longer have to freeze upside down
  - Two gold top serum separators (must be spun down and refrigerated)
- You must report all discordant results to RWJ
- Call Discordant Hotline 732-236-7013.
  - Leave a message with contact information so RWJ pick up samples and process.
Forms/Protocols

Discordant Checklist

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**Discordant Sample Check List**

<table>
<thead>
<tr>
<th>Discordant</th>
<th>Determine/INSTI ____ Ab +</th>
<th>Determine ____ Ag+</th>
<th>Unigold ____ Ab -</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Tubes for Blood Draw</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Expiration Date</td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td><strong>Blood drawn</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two Gold Top Tubes</td>
<td>Two White Top Tubes</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Tubes are labeled with NJDH number</strong></td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td>Samples without an NJDH number will be rejected. Samples labeled with a name will be rejected. The samples will have to be drawn again.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Tubes are centrifuged and stored properly unless approved otherwise by RWJMS</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Two Gold Top Tubes-refrigerator</td>
<td>Two White Top Tubes-freezer</td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>NJHIV Positive Tracking Form filled out and with specimen</strong></td>
<td>Yes</td>
<td>No</td>
<td></td>
</tr>
<tr>
<td><strong>Time specimens available for Pick up</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td><strong>Comments</strong></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
One Time Testing Events

• As of January 1, 2017 OTE are only approved if it is part of a National Testing Awareness Campaign or similar annually recurring event (e.g., World AIDS Day, National HIV Testing Day, National Black HIV/AIDS Day, Gay Pride events, National Latino HIV Day)

• RWJ sites should send in an OTE request so RWJ knows you are testing at another location
Alere Determine Label Change

• The Israel manufactured product: lot number of the test strips is identical to the lot number on the outer kit box.

• The Alere Scarborough, ME manufactured product uses a unique lot number on the outer kit box. The kit lot number is different than the lot number of the components (teststrips, chase buffer and capillary tubes), which all have their own unique lot numbers and expiration dates.

• Shows Manufacturing location: Alere in Scarborough, Maine

• Expiration date and Lot number and Date of manufacture
AAB Proficiency Surveys

RWJ Sites- 2nd Shipment of AAB Survey for 2018

• Will be shipped May 15 to RWJ sites for delivery Wednesday or Thursday May 17th or 18th
• Results must be sent to RWJ by Wednesday May 23rd
• Do not enter results online. Fax results to your liaison at 732-235-9012
  – RWJ will enter results and submit them
• Take care when filling out results form. Look at the test strips when entering results. Avoid cross outs on the results form.
• We know the form is confusing. Please call us with questions. We have developed a guide to assist you.
• Proficiency tests are critically important. Failure of Proficiency testing could result in your site not be able to test.
DO NOT USE THE RESULTS IN INTERPRETATION COLUMN ON YOUR LOG SHEET TO ENTER RESULTS ON THE SURVEY FORM.

ENTER THE RESULTS YOU SEE ON THE TEST STRIPS – See below for an example!

**Top Row:** Determine Combo Antibody results are recorded on the AAB Proficiency Test Form in the row labelled: anti-HIV-1 or 1/2 screening.

**Middle Row:** Unigold results (at sites approved for Unigold testing) are entered in the box labelled **anti-HIV-1 Confirmation** because they are confirming the presence of antibody detected by the initial Determine Combo screen.

**Bottom Row:** Determine Combo p24 Antigen results are reported in the row labelled HIV p24 Antigen
Entering AAB Proficiency Results
Entering AAB Proficiency Results
New Form With bubble entry for positive or negative results

### HIV Markers

<table>
<thead>
<tr>
<th>Analyte</th>
<th>Specimen 1</th>
<th>Specimen 2</th>
<th>Specimen 3</th>
<th>Specimen 4</th>
<th>Specimen 5</th>
<th>Method Code</th>
</tr>
</thead>
<tbody>
<tr>
<td>anti-HIV-1 Screening</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>3406</td>
</tr>
<tr>
<td>anti-HIV-1 Confirmation</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td>○ Negative, ○ Positive, ○ Indeterminate</td>
<td></td>
</tr>
</tbody>
</table>
Policy for Training Classes at RWJ

Policy Under Development

• Will include
  • Requests for Training
  • How classes will be scheduled
  • Special Requests
  • Requirements
Meeting Evaluation Form

Please Fill Out The Evaluation Form In Your Packet

Thank you